



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held remotely via phone or video conference
and broadcast live for the public via YouTube
June 24, 2020**

Board Members Participating:

Carlton Christensen, Chair
Beth Holbrook
Kent Millington

Also participating were members of UTA staff.

Call to Order and Opening Remarks. Chair Christensen welcomed attendees and called the meeting to order at 9:00 a.m.

Chair Christensen acknowledged the passing of former Midvale City Mayor JoAnn Seghini. He recognized her substantial contributions to the community, including transit improvements along the Wasatch Front, and expressed condolences to her family.

Public Comment. It was noted that online comment was solicited prior to the meeting but none was received.

Safety First Minute. Sheldon Shaw, UTA Director of Safety & Security, provided a brief safety message.

Consent Agenda. The consent agenda was comprised of:

- a. 2019 Financial Audit Report (Comprehensive Annual Financial Report)

A motion to approve the consent agenda with the corrected Comprehensive Annual Financial Report document was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Agency Report.

Depot District Clean Fuels Technology Center Art Piece. Carolyn Gonot, UTA Executive Director, was joined by Grey Turner, UTA Acting Director of Capital Projects. Mr. Turner spoke about a portion of a Gantry crane beam that was salvaged from the historical Depot District facility and converted into a piece of public art that is now on display at 470 South 900 East in Salt Lake City.

Temporary Service Modification Extension Approval. Ms. Gonot was joined by Eddy Cumins, UTA Chief Operating Officer. Mr. Cumins requested an extension to the temporary service modification issued earlier this year until the August 2020 change day (slated for August 23, 2020) or until August 31, 2020. Mr. Cumins mentioned that ridership on routes is being monitored to ascertain whether adjustments are needed. As an example of the agency's responsiveness to changing public needs, he said additional trips have been added to route 470 to accommodate increased demand.

A motion to approve the extension request and authorize the executive director to implement necessary service modifications through the August 2020 change day or until August 31, 2020 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Pension Committee Report. Trustee Millington spoke about the effect of assumption valuation calculations and unfunded liability for the UTA pension. He said a proposal for the board is being prepared that adjusts the return assumption to 6.75% and maintains the current 16.3% contribution rate toward the unfunded liability. Discussion ensued. Questions on the effect of market volatility, market forecasts, lump sum payment trends, and impact of lump sum payments on the pension fund were posed by the board and answered by Trustee Millington.

Resolutions.

R2020-06-05 Resolution Approving the Financial Analysis and Authorizing Execution of the Associated Agreements for Sandy East Village 3 Transit-Oriented Development.

The resolution authorizes execution of the operating agreement of Hamilton Partners (HP)-UTA East Village 3 LLC; limited liability company agreement; the contribution agreement; the ground lease; the parking structure construction, operation and easement agreement (COREA); and the parking structure management agreement on the Sandy East Village 3 transit-oriented development. Paul Drake, UTA Director of Real Estate & Transit-Oriented Development, clarified that approval of the resolution also includes conveyance of the property.

A motion to approve R2020-06-05, including conveyance of the property, was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously, with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Contracts, Disbursement, and Grants.

Contract: Occupational Medical Services (Intermountain Health Care WorkMed). Jacob Gomez, UTA Manager of Total Rewards, explained the contract, which covers Department of Transportation physicals, drug and alcohol testing, worker's compensation examinations, and other medical services. He noted the board is being asked to approve the contract, which began in March 2019, and authorize the executive director to exercise the option years allowed in the agreement.

A motion to approve the contract including the option years was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Contract: Drug and Alcohol Testing Services (Workforce QA). Mr. Gomez described the contract, which provides drug and alcohol compliance testing mandated by the Federal Transit Administration, Federal Railroad Administration, and the UTA drug and alcohol policy. He requested the board approve the contract, which began in 2019, and authorize the executive director to exercise the option years allowed in the agreement.

Brief discussion ensued. A question on the annual number of tests conducted was posed by the board and answered by staff.

A motion to approve the contract including the options years was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Contract: SD160 Auxiliary Power Supply (APS) Replacement (Woojin IS America, Inc.). Mr. Cumins was joined by Kyle Stockley, UTA Manager of Vehicle Overhaul & Bus Support. Mr. Cumins summarized the contract for the purchase of 19 APS units for the SD160 light rail vehicles in the amount of \$1,262,930. He indicated the units are part of the vehicle midlife overhaul project.

Discussion ensued. Questions on the effects of decreased service on the overhaul program, decision to replace the entire APS unit, and lifespan of replacements were posed by the board and answered by staff.

A motion to approve the contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Change Order: Construction Management Fees 2020 – On-Call Maintenance Contract, Task Order #110 (Stacy and Witbeck Inc.). Mr. Cumins was joined by David Hancock, UTA Director of Asset Management. Mr. Hancock requested the board approve task order #110 in the amount of \$374,884 for project and construction management fees for the 2020 the construction season.

Discussion ensued. A question on comparisons to project management costs in 2019 was posed by the board and answered by staff.

A motion to approve the change order was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Change Order: State of Good Repair Mid-Jordan Grade Crossing Replacement – On-Call Maintenance Contract, Task Order #111 (Stacy and Witbeck Inc.). Mr. Cumins was joined by Mr. Hancock. Mr. Hancock asked the board to approve the on-call maintenance contract task order #111 for two grade crossing replacements in the amount of \$919,100. The grade crossings are located at 9000 South and 4000 West on the Red Line. He noted a bus bridge will be in place while the repairs are underway.

Discussion ensued. A question on whether the repairs will address problems UTA has experienced with crossings on west end of the Red Line was posed by the board and answered by staff.

A motion to approve the change order was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Revenue Contract: Supplement No. 3 to TIGER Stakeholder Agreement for Salt Lake City Folsom Trail TIGER Project (Salt Lake City Corporation). Mary DeLoretto, UTA Chief Service Development Officer, was joined by Heather Bening, UTA Project Manager II. Ms. DeLoretto explained the contract, which increases the project budget for the Folsom Trail project by \$1,369,347 with funds from Salt Lake City Corporation.

Discussion ensued. Questions on the city's ability to acquire property for the trail, features of the trail at the I-15 crossing, and whether the supplemental funds are included in the UTA budget were posed by the board and answered by staff.

A motion to approve the contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Service and Fare Approvals.

ECO Pass Agreement (State of Utah). Monica Morton, UTA Fares Director, described the one-year agreement, which allows the State of Utah to purchase and issue discounted monthly transit passes to its employees. Each pass will be billed at the standard ECO monthly pass price of \$89.

Discussion ensued. A question on utilization by state employees was posed by the board and answered by Ms. Morton.

A motion to approve the agreement was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, July 1, 2020 at 9:00 a.m.

Closed Session. Chair Christensen indicated there were matters to be discussed in closed session relative to the purchase, exchange, lease, or sale of real property, as well as pending or reasonably imminent litigation. A motion to move into closed session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board entered closed session at 10:01 a.m.

Open Session. A motion to return to open session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board returned to open session at 11:29 a.m.

Adjournment. The meeting was adjourned by motion in memory of Mayor JoAnn Seghini at 11:30 a.m.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pm/sitemap/notice/613040.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.